

Safeguarding Consumer Information

Office Responsible:	Education, Financial Aid, Campus President
Area Information is Located:	Website, Student Handbook, Catalog
Date Document was last updated:	July 1, 2018
Date Policy and Procedure was last updated:	July 1, 2018

The **Family Educational Rights and Privacy Act of 1974 (FERPA)** is a federal law that governs the educational records of eligible students. It grants students continuous access to their educational records upon request, allows students to amend their records if they feel they're inaccurate, and restricts how and when their educational records can be disclosed.

When a student turns 18, or attends a postsecondary institution, FERPA rights belong to the student, not the parent. This means all students at AMBI control access to all of their educational records and must give consent before that information is disclosed to any third party, including parents.

Effective July 1, 2018, the Virginia State Legislature passed HB1, a bill restricting the release of a student's address, phone number and email.

All staff for AMBI (instructional and administrative) receive FERPA training on an annual basis. AMBI understands what FERPA is and follows all policies and guidelines set forth by FERPA, and the Commonwealth of Virginia.

AMBI's FERPA policy can be viewed and printed by visiting:

<https://www.ambimessageschool.com/legal/legal-doc-scott-1/>